



<b>Job Title:</b>	Jail Facility Maintenance Technician	<b>Job Category:</b>	Building Technician
<b>Department/Group:</b>	Maintenance	<b>Immediate Supervisor</b>	Lawrence Malone, Comm. Pct. 1 Kerry Washington, Building Superintendent
<b>Hourly:</b>	\$ 15.67 hour after 60 days	<b>Position Type:</b>	Full-Time/Non-Exempt
<b>Payroll Contact:</b>	Jennifer Jackson	<b>Date posted:</b>	September 18, 2019
		<b>Posting Expires:</b>	September 30, 2019 at 9 am

**Lamar County is an Equal Opportunity Employer**  
**Persons with disabilities are encouraged to request assistance during the application process. Please call the Lamar County Auditor's Office at 903-737-2486 to request assistance.**  
**Pre-employment background screen will be conducted.**

**Applications can be picked up at the Auditor's Office or on the website.**

**FAX OR E-MAIL:**

903-737-2451 or [auditor@co.lamar.tx.us](mailto:auditor@co.lamar.tx.us)

Subject Line:

**Attention: Jail Facility Maintenance Technician**

**MAIL:**

Lamar County Auditor's Office

Attn: Jennifer

119 N Main Room B05

Paris, TX 75460

**Job Description**

The Lamar County Sheriff's Office operates on jail facility housing over 300 inmates. This position will assist the Sheriff's Office with mechanical, electrical, plumbing, air conditioning and building maintenance functions. Applicant must be capable of performing general mechanical and maintenance duties. The position requires general and specific knowledge of maintenance functions with an emphasis on plumbing and electrical work. Must be capable of working in potentially hostile/violent environments where persons are incarcerated and be responsible for supervising and controlling jail trustees who assist the Jail Facility Maintenance Technician. This position REQUIRES on-call capability.

Work is performed indoors, outdoors and in confined spaces. This job requires a considerable amount of physical activity, including extended periods of sitting, walking, standing, kneeling, bending, crouching, reaching, stooping and climbing.

An incumbent must have the ability to frequently push, pull, lift and carry equipment, supplies and other materials weighing up to 50 pounds and to occasionally push, pull, lift and carry equipment, supplies and materials exceeding 50 lbs. Incumbent must possess the hand-eye coordination and manual dexterity to use arms and hand to reach, feel, grasp and handle tools and equipment utilized in maintenance and repair activities.

Work requires interaction with other county technicians, contractors and the general public. The environment may be stressful working around and near the inmate population.

**ROLE AND RESPONSIBILITIES**

Provide electrical, plumbing, heating, air conditioning, and general maintenance skills to ensure that the county courthouse, sheriff department, and county jail, and the annex buildings are in good mechanical and operational conditions. Supervision of probation workers and Inmates.



Technician, Cont.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

- MUST obtain jailer license within 6 to 12 months.
- Troubleshoot, repair, and replace electrical, plumbing, heating, and air conditioning equipment.
- Assist in janitorial duties as assigned
- Satisfactory driving records are required for driving county or personal vehicles and motor driven equipment to conduct county business
- Graduated from accredited high school, or G.E.D. equivalent

**PREFERRED SKILLS**

- Regular attendance and timeliness at the worksite is required
- Ability to learn and apply new information or skills
- Must be able to express or exchange ideas by means of spoken word, communicating orally with others accurately, loudly and quickly
- Must be able to coordinate eyes, hands, fingers and feet with each other in response to visual stimuli while operating a vehicle
- Able to demonstrate good communication, customer service, and interpersonal skills
- Able to work independently and exercise good judgment, initiative, and professionalism in representing the county
- Ability to define problems, collect data, establish facts, draw valid conclusions and solve problems based on those conclusions.

**WORKING CONDITIONS**

- Must be able to work in confined spaces
- Job may require moving/lifting of items in excess of 50 pounds
- Must be able to remain in an upright stationary position 50% of the time
- Sufficient measures of electricity in use to cause harm to employee
- Extreme noise and temperature levels sufficient to cause discomfort to employee
- Subject to all types of scents and odors; some may be unpleasant
- All other assignments within the scope and duty of this department
- Subject to working hours beyond the normal work as assigned by the Building Superintendent.

**ADDITIONAL NOTES**

This position reports to the Building Superintendent and/or Commissioner over Maintenance

The above declarations are not intended to be an “all-inclusive” list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and ability require to do the job.

Rather, they are intended to describe the general nature of the job.

Department employees or family members will not have, either directly or indirectly, any financial or other personal interest in a Lamar County contract or subcontract of any kind.

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